

# Harvard University Tax Reporting for Calendar Year 2023

## Contacts for inquiries on tax-reporting document issued by President and Fellow of Harvard College

**Most customer service teams primarily work remotely, where onsite assistance may not always be available.  
Departments are accessible via email and/ or phone as indicated**

<b>*Tax Document with their Return/ Issuing Address</b>	<b>Date form required to be mailed</b>	<b>Issuing Department</b>	<b>Department contact information</b>	<b>Websites with tax document information and/ or access to form</b>
<b>W-2</b> 1033 Mass Ave, 2 <sup>nd</sup> Fl	1/31/24	<a href="#">Central Payroll</a>	617-495-8500 (option 4) <a href="mailto:ufs_crt@harvard.edu">ufs_crt@harvard.edu</a>	<a href="http://oc.finance.harvard.edu/how-to/central-payroll/order-copy-your-w-2">http://oc.finance.harvard.edu/how-to/central-payroll/order-copy-your-w-2</a>
<b>**1099-MISC and 1099-NEC</b> 1033 Mass Ave, 2 <sup>nd</sup> Fl	1/31/24	<a href="#">Accounts Payable</a> /Supplier Onboarding	617-495-8500 (option 3) <a href="mailto:ap_supplieronboarding@harvard.edu">ap_supplieronboarding@harvard.edu</a>	<a href="http://oc.finance.harvard.edu/tax-services-contacts">http://oc.finance.harvard.edu/tax-services-contacts</a>
<b>1042-S</b> 1033 Mass Ave, 2 <sup>nd</sup> Fl	3/15/24	<a href="#">International Payee Tax Compliance</a>	617-495-8500 (option 5) <a href="https://nratax.oc.finance.harvard.edu/schedule_an_appointment">https://nratax.oc.finance.harvard.edu/schedule_an_appointment</a> or <a href="mailto:nratax_ufs@harvard.edu">nratax_ufs@harvard.edu</a>	<a href="https://nratax.oc.finance.harvard.edu/1042s">https://nratax.oc.finance.harvard.edu/1042s</a> and <a href="http://www.hio.harvard.edu/faq-tax-filing">http://www.hio.harvard.edu/faq-tax-filing</a>
<b>1042-S (College Students)</b> 1033 Mass Ave, 2 <sup>nd</sup> Fl	3/15/24	Student Accounts Office ( <a href="#">SAO</a> )	617-495-2739 <a href="mailto:student_billing@harvard.edu">student_billing@harvard.edu</a>	<a href="https://sfs.harvard.edu/tax-reporting-documents">https://sfs.harvard.edu/tax-reporting-documents</a>
<b>1098-E</b> 1350 Mass Ave, 8 <sup>th</sup> Fl	1/31/24	Student Loan Office ( <a href="#">SLO</a> )	617-495-3782 <a href="mailto:student_loans@harvard.edu">student_loans@harvard.edu</a>	<a href="https://heartland.ecsi.net/">https://heartland.ecsi.net/</a>
<b>1098-T</b> 1350 Mass Ave, 8 <sup>th</sup> Fl	1/31/24	Student Accounts Office ( <a href="#">SAO</a> )	617-495-2739 <a href="mailto:student_billing@harvard.edu">student_billing@harvard.edu</a>	<a href="https://sfs.harvard.edu/tax-reporting-documents">https://sfs.harvard.edu/tax-reporting-documents</a> 1098T Access: <a href="https://my.harvard.edu/">https://my.harvard.edu/</a>
<b>1098-T (DCE Only)</b> 51 Brattle Street	1/31/24	<a href="#">DCE</a> (Extension and Summer School <i>only</i> )	617-495-4293 <a href="mailto:studentfinance@extension.harvard.edu">studentfinance@extension.harvard.edu</a>	<b>***</b> <a href="https://extension.harvard.edu/login/">https://extension.harvard.edu/login/</a>
<b>**1095-C</b> 114 Mt. Auburn St, 4th Fl	3/2/24	<a href="#">Benefits</a>	617-496-4001 <a href="mailto:benefits@harvard.edu">benefits@harvard.edu</a>	<a href="https://hr.harvard.edu/benefits-department">https://hr.harvard.edu/benefits-department</a>

\*Return addresses indicated are reflected on tax-reporting documents issued by President and Fellows of Harvard College. **Please refer to “Department contact information” provided for customer service support.**

\*\*The **1099-HC** is **not** a tax document provided by Harvard University. It is administered and issued directly by your health insurance carrier as proof of health coverage to complete Massachusetts State tax returns.

\*\*\***New**- The service provider for DCE’s 1098-T Forms is now ECSI. DCE or ECSI customer service (866-428-1098) will respond to DCE student inquiries about the 1098-T Forms. DCE students may now visit [MyDCE](#) – the student portal for Extension and Summer – and select the Financial Services button to connect to the Student Finance Portal where forms are available for viewing.